



Compassionate Care

“A Legacy of Caring for Michigan Families.”

EVV Coming Soon!

In the very near future, Compassionate Care will be transitioning to EVV (Electronic Visit Verification). We have been piloting the program with a handful of home health aides in the West Branch office for a few weeks now. Thank you to those employees for helping us work out the bugs before we implement this across the board! Thank you also to Autumn and Keisha for getting them all set up with it.

Over the next few months, we will be slowly bringing on other home health aides from the other offices into the system. EVV will essentially eliminate most of the paperwork that is completed for each shift. In home journals will still be utilized, but the daily flow notes will be completed electronically through a cell phone, or in some rare cases, the client's home phone.

Nurses in the Alpena office that are doing longer shifts will not be using EVV at this time. Paper daily visit notes will still be utilized due to the type of documentation being done.

Additional information will come out when it's time be implemented. We just wanted to give you a head's up of what will be coming down the road.

Electronic Visit Verification



OFFICE HOURS AND CLOSURES

Our offices continue to operate Monday through Friday from 9am to 4pm.

ALL CCHHS OFFICES WILL BE CLOSED the following days:

November 24 & 25

December 14

December 26 - 30

Please be sure to have all the supplies schedules you need before the closures. Paperwork is still due by 5 on Mondays.

Consistent with our usual procedure, Supervisors are available utilizing the on-call option for *emergencies only* outside of the operating hours.



What Christmas carol does the cast of “A Charlie Brown Christmas” sing in the final scene?

Email your **name, office, and answer** to info@ccaremi.com by December 9, 2022 and you'll be entered into a gift card drawing!

Congratulations, Diane R. from West Branch for winning the October trivia!

Happy Holidays to Each of You and Your Families.

We are grateful to be celebrating the ending of another year with all of you.

~From CCHHS



MONTHLY TRAININGS

Reporting at the End of Each Shift

Code of Conduct

Contact your office if you would like these trainings printed for you.



Daily Health Communication Requirement

In an effort to promote a safe environment for our employees and clients, it is essential that we: (1) screen ourselves prior to working and (2) screen our clients at the beginning of every shift for potential health updates/changes related to coronavirus. These efforts will both protect the health of all involved and encourage those with changes to seek medical advice, as needed. We are the front-line, as such we can provide that support to ourselves, our coworkers, and our clients.

If all is well, please check in with the office at the beginning of every shift via telephone or email (alpena@ccaremi.com, saginaw@ccaremi.com, traversecity@ccaremi.com, or westbranch@ccaremi.com). Be sure that you are mindful of HIPAA laws and do not include any client name or protected health information in your email communication.

CORONAVIRUS SCREENING QUESTIONS

Possible Symptoms in past 24 hours:

Fever or Chills	Difficulty Breathing (New Onset)	Sore Throat
Cough (New Onset)	Fatigue (Unknown Onset)	Congestion (Non-Allergy)
Shortness of Breath (New Onset)	Body Aches (Unknown Onset)	Nausea or Vomiting
Persistent or Unusual Headache	New Loss of Taste or Smell	Diarrhea

Travel:

- International travel by plane within the last two weeks?

Contact:

- Any close, unprotected contact with individual diagnosed with Covid-19 in past 14 days?
- Any close, unprotected contact with individual under investigation for Covid-19 in past 14 days?
(unprotected contact means contact without proper use of PPE, hand sanitization, and infection control procedures)

Has your bank or credit union changed names? If so and if this is the financial institution you are using for your payroll direct deposit, please send updated banking information to the office immediately.

Failure to do so may greatly delay receiving your payroll!



Safety Reminders

Employees must maintain a six foot distance from clients and others when feasibly possible.

Masks must be worn at all times when providing client care, regardless of vaccination status, unless medically unable to. At this time, CCHHS does not require employees to be vaccinated, however if you are, please provide proof to the office.

Masks are provided by Compassionate Care.

Gloves must also be worn when completing personal care, cleaning, or handling food.

Consistently and thoroughly wash your hands throughout the day utilizing proper hand-washing techniques.

Update the office of any coronavirus-related health changes for yourself, your clients, or anyone in a client home.

If weather is bad on the day you are turning in paperwork, please use caution. If roads are unsafe, please mail your paperwork or wait until the next day to turn it in. We would rather your paperwork be a little late than you risk injury.

Alpena

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Traverse City, MI 49684

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West Branch

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West Branch, MI 48661

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