

Compassionate Care

"A Legacy of Caring for Michigan Families."



Over the last several months, we have welcomed a few new team members into the offices.

Alpena office: Abbey is the new Field Staff Supervisor in the Alpena office. She has been working closely with Carrie since March 28th!

Traverse City office: Joe has been working in the field and office since April 2020. He started working as the Field Staff Supervisor in the office full time this past March.

West Branch office: Autumn is our newest team member in the office! She has been working as a HHA for the West Branch office since July 2021. She stepped into the role of Field Staff Supervisor on July 11, 2022!

Corporate office: Keisha has been the Field Staff Supervisor for the West Branch office since May 2021. She recently moved into a split position with the West Branch and Corporate office.

Welcome to all our new administrative staff!



While it may seem like being helpful, making posts on social media on behalf of your client is strictly prohibited. We greatly appreciate your desire to assist your clients with their specific needs, but always make sure it's within the lines.

If your client needs help with anything that is not on their care plan, please reach out to your office. Often times there will be resources that can be shared with the clients.



We are hiring in numerous areas across the state of Michigan and there are many clients who are in need of services. Please be sure to check out the flyer regarding the "refer a friend" bonus offer that Compassionate Care offers. And remember, we have 4 offices throughout the state. Just because your friend lives on the other side of the state, doesn't mean another office couldn't use their help! Send them our way today!

Face Masks Still Required

Out of an abundance of caution and to do what we can to protect all our employees and clients, face masks are required for **ALL STAFF** who are able to wear them, regardless of vaccination status. Masks are available at the office for those who need one. We appreciate your cooperation as we work our way through these troublesome times. This is effective immediately and until further notice.

MONTHLY TRAINING

Understanding Lupus

Contact your office if you would like this training printed for you.

Daily Health Communication Requirement

In an effort to promote a safe environment for our employees and clients, it is essential that we: (1) screen ourselves prior to working and (2) screen our clients at the beginning of every shift for potential health updates/changes related to coronavirus. These efforts will both protect the health of all involved and encourage those with changes to seek medical advice, as needed. We are the frontline, as such we can provide that support to ourselves, our coworkers, and our clients.

Please check in with the office at the beginning of every shift via telephone or email (alpena@ccaremi.com, saginaw@ccaremi.com, traversecity@ccaremi.com, or westbranch@ccaremi.com). Be sure that you are mindful of HIPAA laws and do not include any client name or protected health information in your email communication.

CORONAVIRUS SCREENING QUESTIONS

Possible Symptoms in past 24 hours:

Fever or Chills	Difficulty Breathing (New Onset)	Sore Throat
Cough (New Onset)	Fatigue (Unknown Onset)	Congestion (Non-Allergy)
Shortness of Breath (New Onset)	Body Aches (Unknown Onset)	Nausea or Vomiting
Persistent or Unusual Headache	New Loss of Taste or Smell	Diarrhea

Travel:

- International travel by plane within the last two weeks?

Contact:

- Any close, unprotected contact with individual diagnosed with Covid-19 in past 14 days?
- Any close, unprotected contact with individual under investigation for Covid-19 in past 14 days? (unprotected contact means contact without proper use of PPE, hand sanitization, and infection control procedures)

Employees are not allowed to share contact information with clients or their families. If they need to reach employees or get a message to them, the office can relay that information.

Also, personal phones should not be out while in a client's home. It is not appropriate to be talking on, texting, or using other apps while on the job. Attention should always be focused on caring for the client.



Safety Reminders

Employees are not allowed to move furniture or large appliances when cleaning. If you are being asked to provide a service that is not on the client's plan of care, please contact the office immediately.

Employees must maintain a six foot distance from clients and others when feasibly possible.

Masks must be worn at all times when providing client care, regardless of vaccination status, unless medically unable to. At this time, CCHHS does not require employees to be vaccinated, however if you are, please provide proof to the office.

Masks are provided by Compassionate Care.

Gloves must also be worn when completing personal care, cleaning, or handling food.

Consistently and thoroughly wash your hands throughout the day utilizing proper hand-washing techniques.

Update the office of any coronavirus-related health changes for yourself, your clients, or anyone in a client home.

During the hot summer months, be sure you and your clients are well hydrated. Don't stay outside for long periods of time if the heat index is overly high.

Alpena
1223 S. State St, Ste A
Alpena, MI 49707

P: 866-354-0440
F: 989-354-0442

Mid-Michigan
6165 Bay Rd, Ste B
Saginaw, MI 48604

P: 877-496-1928
F: 989-792-3402

Traverse City
3134 Logan Valley Rd
Traverse City, MI 49684

P: 888-601-5491
F: 231-929-5493

West Branch
515 Progress St
West Branch, MI 48661

P: 877-821-2210
F: 989-345-7050

We are

Hiring

Refer a Friend Bonus!



Requirements:

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- Refer a friend to work at Compassionate Care.
- They put your name on the application.
- They get hired and work 90 days, YOU get paid \$150!
- They work 365 days, you get paid another \$150!
- Repeat and earn more bonuses!

Applicants may apply here:

**[CompassionateCareMi.com/
employment-application/](http://CompassionateCareMi.com/employment-application/)**

Some exceptions may apply. Referring employee must remain employed in order to receive bonus(es). Newly referred employee must successfully complete 90 days and 1 year employment without disciplinary action in order for referring employee to receive bonus(es). Referring employee's name must be indicated on the applicant's application. This referral bonus is not retroactive. Administrative staff are not eligible. This referral incentive may end at any time without notice.

